Grindon and Thorpe Thewles Parish Council

Parish Clerk: Gwynn Dunn, 60 West Street, Stillington, Stockton-on-Tees, TS21 1JY

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Minutes of the Parish Council Meeting held on Tuesday 14th April 2020. Due to the measures in place to restrict the spread of Covid 19 the meeting was conducted electronically.

Electronic responses were received from:-
Cllr. Paul John, Cllr. Lynne Williams, Cllr. Gareth Rees and Cllr. Richard Mudd
Gwynn Dunn – Parish Clerk (Temp)

1. Apologies for Absence
No responses were received from Cllrs. Michael Lowson or Michelle Davies.

2. Declarations of interest in items on the agenda
There were none.

3. Minutes of the Parish Council meeting held on 10th March 2020
The minutes were approved by all Councillors who responded. They will be signed at the next full Parish Council meeting.

4. Public Discussion
The Clerk had not been contacted by any residents about any new issues.

6. Finance
a. Accounts update
The monthly accounts update had been circulated to all Members.

b. To consider the payment of accounts to be presented to the meeting.

000026 - £274.25 – G Dunn – Salary and general overhead expenses (£10.00)
000027 - £750.00 – Stockton Country Parish PCC – Grant for maintenance of St James Churchyard.

Details of these payments had been circulated to all members. They were approved by all Members who responded.

c. Confirmation of audit arrangements for 2019/20 accounts including a review of the financial risk assessment and the annual governance statement
Members were happy to accept the financial risk assessment and the annual governance statement. There were no questions or changes suggested,

7. Planning – to discuss any new and on-going planning applications

20/0428/FUL Grindon Parish Hall, Durham Road, Thorpe Thewles
Insertion of a window and door to the north west side elevation. Erection of a ramp and insertion of an additional door to the south east elevation.
This application had been approved with conditions.

20/0272/FUL Ballybrack Blakeston Lane Stockton-on-Tees TS21 3LE
Erection of a single storey extension to include the installation of steps to rear.

Erection of side extension with room above to include two dormer windows, insertion of 4 dormer windows to front, 2 dormer windows to rear and erection of single storey extension to the rear (demolition of existing garage)
This application has been approved with conditions

20/0406/FUL 36 Astral Drive, Thorpe Thewles, Stockton-on-Tees, TS21 3JF
Erection of a single storey extension to side to include the installation of steps to the rear
No decision had been made about this application yet.

20/0536/PABRE Coppice Farm Blakeston Lane Stockton-on-Tees TS21 3LE
Notification for Prior Approval for a proposed Change of use of Agricultural buildings to 4 no. dwelling houses and associated operational development.
Coppice Farm Blakeston Lane Stockton-on-Tees TS21 3LE
Details of this application have been circulated to all members – there were no comments made.

6. Progress Reports

a. The Village Green chains – progress report

No progress has been made due to the Covid 19 measures

b. Footpath management in the Parish – update

No progress has been made due to the Covid 19 measures

c. Commemorative Bench – progress report

No progress has been made due to the Covid 19 measures

d. Appointment of new Parish Clerk – update on this process

A new Clerk, Maureen Milburn has been appointed. Due to the covid 19 measures and a period of self-isolation she has not taken up the post as yet. Maureen and Gwynn have consulted, Maureen suggested that due to the covid 19 work restrictions we look towards May 2020 for the handover. Gwynn agreed with this and suggests that she complete the audit for the Parish Council for 2019/20 during April and keeps on top of any correspondence, planning applications etc. that come in during this period. **GD**

e. School Transport – to discuss any updates regarding the changes to the school transport service that could negatively affect some local children from September 2020.

No updates about this have been received – with schools closed it is probably not being considered at the moment by school staff.

f. Litter collection information request

The response from SBC about the collection of litter on rural road verges was as follows:

Thank you for your recent email about Street Cleansing. We have a proactive cleansing program in place thorough out the year which see's all roads, streets and verges inspected, litter picked and mechanically swept where appriopriate. If a councillor has a particular request for street cleansing this can be logged online. Please visit - https://www.stockton.gov.uk/stockton-council/most-popular-and-do-it-online/ or email careforyourarea@stockton.gov.uk

7. Covid 19 Support Volunteers

The Residents Association has organised a network of volunteers in Thorpe Thewles to help with shopping or other errands for people who hare having to self isolate due to the Covid 19 measures.

8. Flytipping – to discuss this issue

No progress has been made due to the Covid 19 measures

9. Correspondence – to review the list of incoming correspondence

11/03/2020	Cllr LW	Attendance at meetings
11/03/2020	SBC	Covid 19 advice
13/03/2020	SBC	Litter collection – rural verges – response
17/03/2020	CDALC	Audit training session cancellation
18-20/03/2020		References for new Parish Clerk
23/03 – 08/04/20	NALC	Coronavirus information and updates
24/03/2020	SBC	Update re bench installation
25/03/2020	SBC	Planning Lists
26/03/2020	Mazars	Audit timescale update
01/04/2020	Grindon Parish Hall	Trustee Invitation
02/04/2020	Thirteen	Community Fund Application form 2020/21
03/04/2020	District Cllr. JG	General update – coronavirus
06/04/2020	MM	Liaison re handover to new Parish Clerk
08/04/2020	SBC	Planning Lists

10. Councillors Reports and items for future agendas

No-one had anything to raise or to add to the next agenda.

11. Date of next meeting

To be decided. Recent guidance from NALC about making decisions by email and holding Parish Council meetings remotely was provided. GD is on holiday from 10th – 19th April. Following this she will consider and circulate any items that would be on an agenda for a meeting in May. If Covid 19 measures are still likely to be in place in May a decision can be made whether to hold a remote meeting with as many councillors as possible or, if there are no major decisions to make, to communicate by email. **GD**

Signed Dated

Proposed

Seconded