Policy for use of Thorpe Thewles Village Green

1. The Parish Council requires plenty of advance warning about the proposed event. Ideally the Parish Clerk should be contacted at least 6 weeks prior to the event so that the request can be considered by Councillors at a Parish Council Meeting.

2. The person or group organising the event on Thorpe Thewles Village Green must hold sufficient public liability insurance for the event. A copy of the public liability insurance certificate must be given to the Parish Clerk at least a week prior to the event taking place.

3. The person or group organising the event is responsible for the preparation and implementation of risk assessments and the organisation of appropriate first aid cover (if required) for their event.

4. If requested a refundable deposit will be paid to the Parish Council at least a week prior to the event to cover any damage or associated clean up costs following the event. The level of deposit and the requirement for a deposit will be at the discretion of the Parish Council and will reflect the scale of the event and the potential risk for damage.

5. No glasses or glass bottles are to be used for drinks at events on Thorpe Thewles Village Green. Paper or plastic cups should be used instead. The event organisers are responsible for monitoring this.

6. Any litter generated from the event will be removed from Thorpe Thewles Village Green and the surrounding area by the organisers as soon as the event is finished.

7. Residents or visitors to Thorpe Thewles who are not taking part in the event should not be restricted from accessing Thorpe Thewles Village Green should they want to do so.

8. Any cars parked by people associated with an event on Thorpe Thewles Village Green must be parked appropriately so as not to block any residents from accessing their properties or block a dropped kerb. Attendees should not use the pub car parks unless the event on the Village Green is connected with that pub or unless the organisers of the event have arranged with pub staff that the car park can be used.

9. If requested by the Parish Council, the organisers will inform all residents who live in properties adjacent to the Village Green in writing in advance about the event that is due to take place.

10. The Parish Council has the right to refuse permission for an event to be held on the Green if they feel the above conditions will not be met or if they feel that the event is not suitable for the location.

Adopted: 14 February 2023

Last Updated: February 2026

Grindon and Thorpe Thewles Parish Council
Application for use of Thorpe Thewles Village Green

Name of Business/Group:

Name of organiser:

Phone No: Email Address:

Date(s) use of Village Green is requested:

Time use of Village Green is requested – From: To:

Please give brief details of event or activity:

Do you hold current Public Liability Insurance sufficient to cover for the Event/Activity?
NB: A copy of your Public Liability Insurance Certificate will need to be given to the Parish Clerk at least one week in advance of the event.

Are you planning on having alcoholic drinks at your event?
If you are, then a temporary event notice may be required – it will be **your** responsibility to apply for this, in advance, from Stockton-on-Tees Borough Council.

Please sign below to confirm you have read and agree to abide by the Grindon and Thorpe Thewles Parish Council Policy for use of Thorpe Thewles Village Green - if permission to use the Green is granted.

Signature:

Print Name:

Date:

Please send this form to thorpe.grindon@outlook.com
Following receipt of this form you will be informed if the Parish Council permit you to hold you event on The Village Green.